

# ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI -110001

No.52/2020/SDR/Vol.I/.

Dated: 3rd October,2020

To,

Chief Electoral Officers,  
All the States/UTs

Subject: Postal Ballot facility for Sr. Citizen (above 80 years) and PwD electors- regarding.

Reference: ECI's letter No.52/2020/SDR/Vol.I/278 dated 17/09/2020.

Sir/Madam,

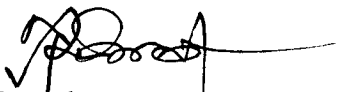
During the visit of Bihar for review of electoral preparedness from 29 September 2020 to 1 October 2020, after receiving feedback from Civil Societies and Media on the above cited subject, the Commission directed to issue instructions as follows:

- (1.) BLO will visit to the houses of the concerned electors, as provided by the RO, in the Polling Station area and deliver Form- 12-D form to the concerned electors. If an elector is not available, he/she will share his/her contact details and revisit to collect it within five days of the notification.
- (2.) The elector may or may not opt for POSTAL BALLOT in the acknowledgement attached with the Form 12-D.
- (3.) If he/she opts for POSTAL BALLOT, then the BLO will collect the filled-in Form- 12D from the house of the elector within five days of the notification and deposit it with the RO forthwith.
- (4.) BLO shall deposit all the acknowledgement forms with the RO alongwith all Form- 12D.
- (5.) Sector Officer shall supervise it under the overall supervision of RO.
- (6.) As prescribed in ECI's guidelines No.52/2020/SDR/Vol I/278 dated 17.09.2020, RO shall deploy polling team(s), who shall deliver and collect the postal ballot on pre-informed date(s) and thereafter deposit it with the RO.

2. Accordingly, Chief Electoral Officer, Bihar vide letter No. B1-3-82/2020-3780 dated 2nd October, 2020 has issued instructions for the delivery and collection of Form 12-D, by the Booth Level Officers, from the electors in the categories of senior citizen (above 80 years) and PwD, who may opt for postal ballot in Bihar. A copy is attached here with for reference.

3. The Commission has directed that henceforth in all elections/by-elections, including those by-elections, already announced by the Commission on 29/09/2020, these instructions shall be followed to facilitate all activities concerning postal ballot option at the doorstep of the electors throughout India. Accordingly, you are requested to take all necessary measures for compliance.

Yours faithfully



(Narendra N. Butolia)  
Sr. Principal Secretary

Encl:a/a

## अत्यावश्यक सूचना

### वरिष्ठ नागरिक (80 वर्ष से अधिक) / पी०डब्लू०डी० (PwD) निर्वाचकों के लिए डाक मतपत्र की सुविधा हेतु प्रपत्र-12घ भरने हेतु अनुदेश

1. निर्वाची पदाधिकारी द्वारा उपलब्ध कराये गये मतदान क्षेत्र से संबंधित सूची के आधार पर प्रपत्र-12घ संबंधित निर्वाचक को बी०एल०ओ० द्वारा घर जाकर उपलब्ध कराया जायेगा। यदि निर्वाचक अनुपस्थित है, तो वैसी स्थिति में, मतदान केन्द्र स्तरीय पदाधिकारी द्वारा अपना संपर्क संख्या उपलब्ध करायेंगे एवं पुनः निर्वाचक के पते पर जायेंगे।
2. निर्वाचक द्वारा डाक मतपत्र के उपयोग हेतु प्रपत्र-12घ में संलग्न पावती में विकल्प चयनित या नहीं चयनित किये जाने की सूचना अंकित की जायेगी।
3. यदि उनके द्वारा डाक मतपत्र का विकल्प चयनित किया जाता है, तो मतदान केन्द्र स्तरीय पदाधिकारी द्वारा पूर्णतः भरा हुआ प्रपत्र-12घ निर्वाचक के घर से अधिसूचना निर्गत होने की तिथि के पाँच दिनों के अंदर प्राप्त कर उसे निर्वाची पदाधिकारी को समर्पित करेंगे।
4. मतदान केन्द्र स्तरीय पदाधिकारी द्वारा प्रपत्र-12घ के साथ संलग्न सभी पावती निर्वाची पदाधिकारी को जमा कराया जायेगा।
5. निर्वाची पदाधिकारी के पर्यवेक्षण में उक्त गतिविधियों का अनुश्रवण सेक्टर पदाधिकारी द्वारा किया जायेगा।
6. भारत निर्वाचन आयोग के पत्रांक 52/2020/एसडीआर/खंड 1/278 दिनांक 17.09.2020 ([http://ceobihar.nic.in/PDF/eci\\_notification\\_2020.pdf](http://ceobihar.nic.in/PDF/eci_notification_2020.pdf)) द्वारा निर्गत दिशा-निदेश के आलोक में निर्वाची पदाधिकारी मतदान दल नियुक्त करेंगे, जो संबंधित निर्वाचक को पूर्व निर्धारित तिथि के अनुसार डाक मतपत्र उपलब्ध करायेंगे एवं उसे संग्रहित करेंगे।

Instructions for Form 12-D to be filled in by Sr. Citizen(above80years)/ PwD electors for POSTAL BALLOT facility

1. BLO will visit to the houses of the concerned electors, as provided by the RO, in the Polling Station area and deliver Form 12-D form to the concerned electors. If an elector is not available, he/she will share his/her contact details and revisit to collect it within five days of the notification.
2. The elector may or may not opt for POSTAL BALLOT in the acknowledgement attached with the Form 12-D.
3. If he/she opts for POSTAL BALLOT, then the BLO will collect the filled-in Form 12-D from the house of the elector within five days of the notification and deposit it with the RO forthwith.
4. BLO shall deposit all the acknowledgement forms with the RO along with all Form 12-D.
5. Sector Officer shall supervise it under the overall supervision of RO.
6. As provided in ECI's guidelines No. 52/2020/SDR/Vol.I/278 dated 17.09.2020, RO shall deploy polling team(s), who shall deliver and collect the postal ballot on pre-identified date(s) and thereafter deposit it with the RO.