

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE & DISTRICT ELECTION OFFICER
JALPAIGURI-735101**

Memo No 20 /Elec

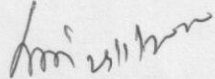
Dated 24/01/2020

NOTICE INVITING QUOTATION

Sealed Quotation are hereby invited from the intending agencies for repairing of the Xerox Machine Model WC 5325 of the Election Section, Jalpaiguri as per the following terms & conditions.

Terms & Conditions:-

1. Intending agencies will have to submit quotation along with all requisite documents like ST/IT Clearance, GST, PAN no trade license etc. up to 10/02/2020 3:30 p.m. in the chamber of the Deputy Collector-in-charge, Election Department of Jalpaiguri Collectorate and the same will opened at 4:00 pm on the same day in the chamber of the DCIC, Election Section. No Quotation submitted after the scheduled date & time will be considered. All Quotationers are requested to be present at the time of opening of the sealed envelopes.
2. Quality and quantity of any spare parts required should be maintained.
3. The work is to be done on emergency basis and to be completed within the stipulated time as will be mentioned in the work order.
4. The authority reserves the right to accept or reject any of the quotations without assigning any reason whatsoever.



Additional District Magistrate (G)
Jalpaiguri.

Memo No 20/1(6) /Elec

Dated 24/01/2020

Copy forwarded for information with a request to wide publicity by their notice board:

1. The Sub-Divisional Officer, Sadar/Mal
2. The District Panchayat & Rural Development Officer, Jalpaiguri.
3. The Nezarath Deputy Collector, Jalpaiguri
4. The District Informatics Officer, Jalpaiguri with a request to make necessary arrangement for wide circulation through District Website.
5. CA to DM & DEO/ ADM(G) / ADM (D), Jalpaiguri.
6. Notice Board


Additional District Magistrate (G)
Jalpaiguri.