

**Government of West Bengal**  
**District Horticulture Office, Jalpaiguri**  
**Jalpaiguri Horticulture Research and Development Farm**  
**Mohitnagar, Jalpaiguri**


Memo No.: 267/DDH/Farm/20

Date: 04.09.2020

**TENDER NOTICE**

Sealed tender are hereby invited from bonafide Producers/Supplier for the supply of Cowdung Manure to the farm under Jalpaiguri Horticulture Research & Development Farm, Mohitnagar, Jalpaiguri. The tenders will be deposited in the Tender Box kept in the office room of the Office of the undersigned.

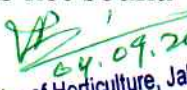
1.	Name of work / supply	:	Supply of Cowdung Manure to the farm under JHRDF, Mohitnagar, Jalpaiguri
2.	Contractors / Suppliers eligible to participate in the quotation	:	<b>Producers/Supplier/Farm having experience of cowdung supply to Govt. Office with credential of Rs. 150000/- during last 5 years</b>
3.	Estimated value for supply of the items	:	Rs. 440000/- (Rupees four lakh and forty thousand) only
4.	Earnest Money	:	Rs 11000/- (Rupees eleven thousand) only in the form of open Demand Draft/Deposit at Call Receipts drawn in favour of Deputy Director of Horticulture, Jalpaiguri from any Nationalized Bank
5.	Security Deposit	:	10% of the value of "Work Order"
6.	Time of Completion for supply	:	As and when required during this Financial year
7.	Last date and time of dropping quotation	:	2.00 pm. of 21.09.2020
8.	Date and time of opening of sealed quotation	:	3.00 pm. of 21.09.2020
9.	Place of dropping Tender	:	Quotation Box kept in the Office of the District Horticulture Office, Jalpaiguri, Jalpaiguri Horticulture Research & Development Farm, Mohitnagar, Jalpaiguri
10.	Place of receipt of quotation	:	District Horticulture Office, Jalpaiguri from 16.09.2020 to 18.09.2020 between 11.00 am to 4.00 pm. The same may be downloaded from the website <a href="http://www.jalpaiguri.gov.in">www.jalpaiguri.gov.in</a>

  
Deputy Director of Horticulture, Jalpaiguri  
Jalpaiguri Horticulture Res. & Dev. Farm  
Mohitnagar, Jalpaiguri

**Supply of Cowdung Manure to the farm under Jalpaiguri Horticulture Research & Development Farm, Mohitnagar, Jalpaiguri**

**Terms & Conditions**

1. Successful Tenderer(s) shall have to execute an Agreement with the District Horticulture Office, Jalpaiguri on a Non-judicial stamp of Rs. 100/- (one hundred) only within the date specified in the letter of intimation. The cost of Non-judicial Stamp Paper of Rs. 100/- is to be borne by the willing tenderer.
2. The documents like, PAN card and credential certificate will be submitted alongwith tender paper.
3. Only Cowdung Manure which is free from inert material like straw, sand, mud, vegetable husks, etc. will be supplied.
4. The rate should be quoted in such a manner that the amount of Cowdung Manure including transportation to the Farm under Jalpaiguri Horticulture Research & Development Farm, Mohitnagar, Jalpaiguri with total cost of Rs. 440000.00 only.
5. The rate should be quoted on volume basis, accordingly supply should be made in suitable trolley/container, so that, the volume of the cowdung will be measured appropriately.
6. The rate of cowdung will not exceed Rs. 5500/- for 200 cft of cowdung.
7. No tender will be accepted without Earnest Money.
8. Each page of tender shall be signed by the Tenderer before dropping it.
9. Name & address of the tenderer and the item for which tender is to be deposited should be superscribed in block letters on the top of the envelop.
10. Supply of Cowdung should be made to the Farm at Mohitnagar, Jalpaiguri under control of Jalpaiguri Horticulture Research & Development Farm, Mohitnagar, Jalpaiguri with the own cost of the successful Tenderer.
11. The tenders, which do not fulfill any of the above conditions or incomplete in any respect, are liable to be summarily rejected.
12. Payment will be made from the Office of the Jalpaiguri Horticulture Research & Development Farm, Mohitnagar, Jalpaiguri in such a manner that entire payment will be made after satisfactory delivery in proper quality and analysis of Govt. Laboratory, if necessary.
13. The authority reserves the right to reject or accept any or all quotations without assigning any reason whatsoever.
14. The authority also reserves the right to choose any kind of item or items.
15. The authority is not bound to accept the lowest quotation. Acceptance / cancellation of the quotation will depend solely on discretion of the authority and the authority is not bound to accept the lowest quotation if found unsuitable.

  
24.09.2020  
Deputy Director of Horticulture, Jalpaiguri  
District Horticulture Office, Jalpaiguri  
Mohitnagar, Jalpaiguri

- 16.No claim for any subsequent increase in market price of anything more than the rates offered / quoted by the tenderer shall be entertained.
- 17.In case of failure to complete the supply work within the stipulated time, the earnest money and performance security will be forfeited without assigning any reason thereof.
- 18.The Earnest money will be released to the unsuccessful tenderer after issuance of supply orders on application thereof.
- 19.A supply order will be issued from the office of the undersigned after accepting the same. Tenderer must supply the item within stipulated time period as will be mentioned in the supply order, failing which his quotation may be cancelled and earnest money will be forfeited. No hike of rates will be allowed later on.
- 20.The Security Deposit in the form of Draft/DCR drawn in favour of Deputy Director of Horticulture, Jalpaiguri will be submitted at the time of agreement.
- 21.In case of successful tenderes, the Earnest Money will be released after successful completion of the supply.
- 22.The Security Deposit Money will be refunded after successful delivery of the items and getting satisfactory field & testing report.
- 23.In the event of tender being submitted by a farm, it must be signed by each member thereof and in the event of absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so.
- 24.The Security Deposit Money will be refunded after completion of satisfactory supply subject to final payment made.
- 25.The tenders, which do not fulfill any of the above conditions or incomplete in any respect, are liable to be summarily rejected. Any deviation from the standard as required if found any time by the authority, the same will have to be replaced within specified time.
26. All papers shall be verified with the originals.
- 27.The Deputy Director of Horticulture, Jalpaiguri reserves the right to issue Tender Forms / Documents and accept or reject any tender thereof without assigning any reason whatever and not to be bound to accept the lowest tender.

**Specification of Cowdung Manure to be supplied**

Cowdung Manure material to be supplied should be retaining proper colour and free from any admixtures like, sand, soil, termites and or other pests and should contain appropriate quantity of organic carbon, nitrogen, phosphorus, potassium and other components as per scheduled norms.

*VB*  
*04.09.2020*

Deputy Director of Horticulture, Jalpaiguri  
Jalpaiguri Horticulture Res. & Dev. Farm  
Mohitnagar, Jalpaiguri

To  
The Deputy Director of Horticulture, Jalpaiguri  
Jalpaiguri Horticulture Res. & Dev. Farm  
Mohitnagar, Jalpaiguri

**Sub : Supply of Cowdung Manure to the Jalpaiguri Horticulture Research & Development Farm, Mohitnagar, Jalpaiguri**

Sir,  
As per the above tender notice no. \_\_\_\_\_ dated \_\_\_\_\_ here I am submitting the rate for supply of cowdung manure to the farm.

I am also enclosing here with an Open Draft/DCR of Rs. \_\_\_\_\_ in favour of the Deputy Director of Horticulture, Jalpaiguri as Earnest Money. (No. \_\_\_\_\_ dated \_\_\_\_\_ on \_\_\_\_\_ Bank)

**Commercial Specification**

Item	Rate/200 cft (Rs.)	Remarks
1 Cowdung Manure (FYM)		Cowdung Manure are retaining proper colour and free from any admixtures like, sand, soil, termites and or other pests.

I/We, on behalf of the Organization /Producer/ Supplier/ Farm / viz., \_\_\_\_\_

hereby undertake to abide by the **Terms and Conditions** mentioned in the preceding paras. In case of default in complying with the Terms and Conditions my/our Organization /Producer/ Supplier/ Farm shall be liable to any penal action including forfeiture of Security Deposit / payment of liquidated damage as decision may be taken by the Deputy Director of Horticulturist, Jalpaiguri.

Signature of Quotationer with  
Office Seal

Place :  
Date :

To  
The Deputy Director of Horticulture, Jalpaiguri,  
Mohitnagar, Jalpaiguri

Commercial Specification of the Tender Notice No. \_\_\_\_\_ date \_\_\_\_\_

DECLARATION

I/We have downloaded the tender form from the internet site [www.jalpaiguri.gov.in](http://www.jalpaiguri.gov.in) and I/we have not tampered / modified the tender forms in any manner. In case, if the same is found to be tampered / modified, I / we understand that my / our tender will be summarily rejected and full earnest money deposit will be forfeited and I/we am/are liable to be banned from doing business with and/or prosecuted.

Place :

Date :

Signature of Tenderer with  
Office Seal