

NIQ No. 3

NOTICE INVITING QUOTATION

NOTICE INVITING QUOTATION FOR PREPARATION OF FINAL ACCOUNTS UNDER INTEGRATED CHILD PROTECTION SCHEME FOR THE FOLLOWING FINANCIAL YEARS ACCOUNTING WORK OF THE DISTRICT CHILD PROTECTION UNIT, JALPAIGURI AND THE KOROK CHILDREN HOME FOR BOYS, JALPAIGURI BY THE CA FIRMS.

FINANCIAL YEAR : 2009-10, 2010-11, 2011-12, 2012-13, 2013-14, 2014-15, 2015-16, 2016-17, 2017-18 and 2018-19.

Sealed tender is invited from reputed Chartered Audit Firm for preparation of Final Accounts of the District Child Protection Unit, Jalpaiguri and the Korok Children Home for Boys, Jalpaiguri both funded under the Integrated Child Protection Scheme (ICPS) for the above mentioned financial years.

The sealed quotation is to be dropped in the box kept in the office chamber of the District Social Welfare Officer, Collectorate Building (Ground Floor), Jalpaiguri on and before 2:00 p.m. on 04/02/2020. The same will be opened on the same day at 3:00p.m. in the presence of the intending quotationers, if there any. Each firm should quote the rate including service tax and others, if any.

For further details about terms & conditions please visit www.jalpaiguri.gov.in

The interested audit firm must submit latest Income Tax Return, PAN Card, GSTIN Number, P-Tax number and documents regarding at least 2 years' experience of similar works with Government department.

Works to be undertaken: -

1. Preparation of Final Accounts (From Cash Book, Voucher and Bank Statement) of the corresponding financial year.
2. Institution wise detailed accounts report must be submitted within 15 days from the receipt of the work order.
3. Final Accounts to be submitted in Hard Copy as well as in Excel Format.

District Social Welfare Officer,
Jalpaiguri

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE, JALPAIGURI
(DISTRICT CHILD PROTECTION UNIT)
Ph. 03561-222116, e-mail ID: dcpujng@gmail.com

Memo no. 106 / 1 (7)

Date : 28 / 01 / 2020

Copy forwarded for information & necessary action to:

1. The Chairman, Jalpaiguri Municipality, Jalpaiguri.
2. The Sub-Division Officer, Malbazar.
3. The Sub-Division Officer, Jalpaiguri.
4. The District Informatics Officer, NIC, Jalpaiguri with a request to publish the notice at the website of Jalpaiguri District i.e. www.jalpaiguri.gov.in
5. Officer-in-Charge, Social Welfare, Jalpaiguri
6. C.A to District Magistrate, Jalpaiguri.
7. C.A to Additional District Magistrate, Jalpaiguri.

District Social Welfare Officer,
Jalpaiguri

FORMAT OF THE TENDER RATE

NAME OF THE FIRM : _____

PAN : _____

GST NO. : _____

A.Y. OF I.T RETURN : _____ PROF. TAX NO. _____

CAG EMPANELLED NO. : _____

ADDRESS : _____

RATE OF INVITING TENDER

Sl. No.	Particulars	Rate inc. GST (Per Year)	Rate inc. GST (For 10 yrs.)
1	Audit for DCPU, Jalpaiguri for the F.Y. 2009-10 to 2018-19 (10 Years)	₹	₹
2	Audit for KOROK HOME, Jalpaiguri for the F.Y. 2009-10 to 2018-19 (10 Years)	₹	₹

(Signature with Stamp of the Auditor)