

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited from the intending reputed Persons /agencies for supplying/installation of following **Basic Monochrome Copier, Printer Colour scanner Machine** at Civil Suit section, D.M. Office Jalpaiguri.

Intending agencies will have to **quote rate Inclusive of all taxes like GST etc.** and submit relevant documents like, (i)Trade License(ii) GST Registration (iii) **Pan Card**,(iv) P.Tax etc.by 17/06/19 within 2:30 p.m. in the chamber of the NDC, Jalpaiguri Collectorate and which will be opened at 3:00 p.m. on the same day in presence of the undersigned and the intending quotationers.

The undersigned reserves the right to accept or reject any of the tender or all the quotationers without assigning any reason whatsoever.

SL.No.	Name of Items/articles	Quantity
1.	Monochrome Copier ,Printer, Colour scanner,100 sheets Capacity Duplex Automatic Document Feeder with network, standard paper tray1,250 sheets capacity and bypass tray capacity 100 sheet, Memory 1.5GB,Copy & Print resolution: Copy up to 600x600dpi,Print up to 1200x1200 dpi, supplies: Tonner Cartridge Yield 13,700 pages, Drum Cartridge Yield 80,000 pages.	01



For District Magistrate
Jalpaiguri.

Memo No : 1158(16) /N.ZT.

Dated : 07/06/2019

Copy forwarded for information & necessary action to :

- (1-2.)The Sub-Divisional Officer, Sadar/Mal, Jalpaiguri.
- (3-9)The B.D.O.,Sadar/Maynaguri/Dhugguri/Rajganj/Mal/Matiali/Nagrakata.
- ✓ 10) The DIO,NIC with a request to upload the N.I.Q in portal.
- 11).The C.A. to District Magistrate, Jalpaiguri.
- 12)The C.A. to A.D.M.(G), Jalpaiguri.
- 13) The C.A. to A.D.M.(D), Jalpaiguri.
- 14) The C.A. to A.D.M(LR) ,Jalpaiguri.
- 15) The C.A. to A.D.M (ZP) Jalpaiguri.
- 16) Office Notice Board, DM Office, Jalpaiguri.


For District Magistrate
Jalpaiguri.