



GOVERNMENT OF WEST BENGAL  
**OFFICE OF THE DISTRICT INSPECTOR OF SCHOOLS (S.E.)**  
MOHANTA PARA, P.O. & DIST.-JALPAIGURI, PIN- 735101  
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Memo No: 053 /

Date: 10/01 /2018

**From:** The District Inspector of Schools  
(S.E), Jalpaiguri.

**To:** The District Informatics Officer  
N.I.C., Jalpaiguri.

**Sub:** Publication of terms and condition regarding eligibility, remuneration and application format of Guest Teacher, Non-Teaching Staff of Mal Model School and Matelli Model School.

Sir,

In relation to above mentioned matters, you are requested to take necessary action for the publication of the matters as mentioned above in the Website of District Magistrate, Jalpaiguri (jalpaiguri.gov.in) upto 22/01/2018.

**Encl:** Matter regarding terms and condition regarding eligibility, remuneration and application format of Guest Teacher, Non-Teaching Staff of the said Model Schools.

Yours faithfully

*Ranjit*  
*16/1/18*  
District Inspector of Schools  
(S.E), Jalpaiguri

**Terms and condition regarding eligibility and remuneration of Guest Teacher, Group – ‘C’ Staff, Group – ‘D’ Staff and Part Time Sweeper in Matelli Model School at Satkhaiya, Matelli Block and Mal Model School at Uttar Khalpara, Mal Block.**

In order to operationalize the above mentioned two (2) Model Schools under Jalpaiguri District, it is necessary to engage Seven (7) Guest Teachers in the subjects namely Bengali, English, Mathematics, Physical Science, Life Science, History & Geography in each Model School. Teachers other than Bengali with English Medium Background will be given preference.

**1. Eligibility for Engagement Guest Teacher:-**

- (i) Only those teachers who have retired at the age of 60 years in ROPA-2009 scale as full time approved Govt. School Teacher and are below 64 years of age as on 01/01/2018 may apply for engagement as Guest Teacher in the Model School.
- (ii) The retired Teacher / Lady Teacher should physically fit and mentally alert to discharge the duties of Guest Teacher in the School in which he / she would be engaged full time for 6 (six) days in a week during school hours and to perform related duties like invigilator, scrutiny of answer scripts of tests.
- (iii) Teachers who have been directed to retire compulsorily as punishment or voluntarily due to illness or for other type of incapacitation or have been charged / convicted of moral turpitude or for criminal offence will not be considered for such engagement.
- (iv) Retired teachers from the Govt. Aided schools may be considered for such engagement on ad-hoc basis if the required eligible retired Govt. School teachers are not available.
- (v) Preference will be given to teachers who have retired from the schools within the concerned district.



- (vi) Casual leave and Medical leave as admissible to regular Govt. / Govt. Aided School Teachers will also be admissible to these guest teachers.

**2. Eligibility for recruitment of One (1) Group – 'C' & Two (2) Group – 'D' Staff in Mal Model School and (1) Group – 'C' in Matelli Model School:-**

- (i) Non-Teaching Staff will be engaged from retired Government employee.

**3. Eligibility for recruitment of One (1) Part Time Sweeper:-**

- (i) Part- time sweeper will be engaged either by employment of part time sweeper or by engagement of Self Help Group / Other agencies, by following guidelines as per Order of Competent Authority.

**4. Remuneration of Guest Teacher, Group – 'C', Group – 'D' Staff & Part Time Sweeper:-**

- (i) The remuneration of the Guest teacher / Non teaching staff may be fixed as follows:

Basic Pay (including Grade Pay) on the date of superannuation plus dearness allowance admissible on the date of engagement in the re-employed service minus sum total of basic pension before commutation and dearness relief as admissible on basic pension on the date of engagement as a re-employed pensioner. He / She will draw pension relief on pension as usual.

- (ii) In case of part time sweeper the remuneration may be fixed as per Govt. norms for daily allowance with no work no pay.

- (iii) Last date of submission of Application is **19.01.2018**

*Sumanta*  
*5/1/18*  
District Inspector of Schools  
(S.E) , Jalpaiguri