

**OFFICE OF THE DISTRICT JUDGE AT JALPAIGURI.
NEZARATH DEPARTMENT.
JALPAIGURI.**

TENDER NOTICE

MEMO NO. 217(x)/N

DATED : 22-7-19

Sealed quotations are invited from all willing suppliers for the supply of 3 (three) Photocopy Machines of Canon for the District Judge's English Department, Jalpaiguri, Copying Department, Jalpaiguri & Copying Department, Alipurduar under the Judgeship of Jalpaiguri as per following terms and conditions. Such quotations be submitted to the office of the undersigned by 4:30 P.M on or before 03-08-2019.

TERMS & CONDITIONS

1. Quotation should be submitted to The District Judge, Jalpaiguri in a sealed envelope on or before 03-08-2019 (between 11:00 A.M and 4:30 P.M) and should be properly signed and stamped. This Judgeship will not take any responsibility for delay, loss or non-receipt of quotations sent by post.
2. Rates should be quoted taking into account the description, make, type, specification and quantity of the articles for which quotations have been invited.
3. Rates quoted should be inclusive of all applicable charges, taxes, duties and levies.
4. Willing suppliers submitting quotations should know that the articles supplied may have to be, if necessary, delivered to the different sections of the Judgeship of Jalpaiguri.
5. Conditional quotations will not be accepted.
6. Willing suppliers submitting quotations should specify the address of its office and its Phone/Mobile Number (and other contact Numbers e.g. Fax, if available) for the purpose of quick communication in the event of urgency.
7. Canvassing on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.
8. This Judgeship may award the contract to the supplier whose quotation has been determined to be substantially responsive and who has quoted the lowest evaluated price. However, this Judgeship is not bound to accept the lowest bid. This Judgeship reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of contract for any reason whatsoever.
9. Upon selection of quotation, concerned supplier would have to supply articles strictly according to the description/make/type/specification provided in the instant notice. In case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Judgeship may take any or all such actions against the supplier as it may consider appropriate.
10. The bidder shall submit along with Quotation all necessary testimonials unerring business.

Sdt
(Sugato Majumder)
District Judge,
Jalpaiguri.

Memo No.

Date.

Copy forwarded for the information and wide circulation to :

1. The District Judge, Jalpaiguri.
2. The Judge-in-Charge, Accounts Department, Jalpaiguri.
3. The Judge-in-Charge, Nezarath Department, Jalpaiguri.
4. Notice Board of District Magistrate, Jalpaiguri.
5. Court Notice Board of District Judge's Office, Jalpaiguri.
6. Prominent Place of Dinbazar, Jalpaiguri.
7. Prominent Place of Station Bazar, Jalpaiguri.
8. Notice Board of Municipality office, Jalpaiguri.
9. District informatics Officer for Jalpaiguri District Website.
10. Railway Court Notice Board, New Jalpaiguri, Jalpaiguri.

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(Sugato Majumder)
District Judge,
Jalpaiguri.

**DISTRICT JUDGE
JALPAIGURI**