



GOVERNMENT OF WEST BENGAL
OFFICE OF SUB-DIVISIONAL OFFICER,
MAL SUB-DIVISION, JALPAIGURI

Ref: 040 /NZT-NIT/02/Mal/2018-19

Date: 03/05/2018

NOTICE INVITING TENDER
NIT No.: 04/ELEC./2018 DATED: 03/05/2018

Sealed Tenders are invited by the undersigned from bona fide and experienced supplier/ Registered Cooperative Societies having credentials as mentioned here after.

Name of the work	Supply of Computer & IT accessories.
Estimated Value of Work	Rs. 2,84,989.50 (Rupees Two lakhs eighty four thousand nine hundred eighty nine and fifty paise)
Earnest Money Deposit	Rs. 5,700.00 (To be deposited as Bankers Cheque (BG) only in favour of "Sub-Divisional Officer, Mal", along with Tender Documents)
Cost of Tender Documents:	Rs. 200.00
Time and Date of Receipt of Tender	Up to 3:00 PM on 11 th May 2018
Time & Date of Opening of Tender Bids	At 3:30 PM on 11 th May 2018

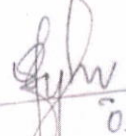
Specifications of Computer & IT accessories to be supplied:-

Sl. No.	Description of Item	Period of Warranty to be covered	Estimated Rates (inclusive of all taxes)	Quantity	Total Amount (inclusive of all taxes)
1.	Desktop PC All-in-One Processing Unit: a. Intel Core i3 processor b. 4 GB DDR3 RAM c. 1 TB HDD d. DVD R/W Keyboard & Optical Mouse (wireless) OS: Windows 10 64 bits or above Make: HP / DELL	3 years Onsite Warranty	Rs. 46,084.50	5 Nos.	Rs. 2,30,422.50
2.	600/650 VA UPS, APC	2years on UPS & 1 year on Battery	Rs. 2,591.00	5 Nos.	Rs.12,955.00
3.	Anti-Virus: Quick Heal Total Security	3 Years Update	Rs. 1,698.00	5 Nos.	Rs. 8,490.00
4.	Multi-Scanner with Laser Printer Compact All-in-one • Print, Copy, Scan, Fax. • Print Speed (A4): 23 ppm or above • Wireless Connectivity Make: Canon	3 years Onsite Warranty	Rs. 16,561.00	2 Nos.	Rs. 33,122.00
Estimated Total:					Rs.2,84,989.50

Eligibility Criteria:-

- Supplier who intends to apply for the afore-mentioned work should attach a copy of credential/Payment certificate.
 - Credential /Payment certificate as afore-mentioned should be issued on or after 1st April 2014 by Competent Authority. Certificates prior to the said date will summarily be treated as rejected.
 - Supplier should also submit up-to-date GST Registration Certificate, Permanent Account Number (PAN), Trade License and other relevant documents
- A. The tender forms in prescribed format, will be issued by the concerned office on due scrutiny of credentials of the intending supplier (in person) on 7th May 2018 in between 12:00 Noon and 3:00 PM on due payment of the cost of tender form i.e. Rs. 200.00 (Rupees Two hundred) only against D.C.R. Only one tender will be issued in favour of a single supplier.
- B. Submission of sealed tenders will be accepted by the office of the undersigned till 3:00 PM on 11th May 2018, and no submissions will be entertained beyond the stipulated period.
- C. The tender forms will be opened at 3:30 PM on 11th May 2018 at the office chamber of the undersigned. The intending supplier who had submitted tender for such work may remain present at the afore-designated place and time.

- D. Submission of incomplete Tender in any respect will summarily be treated as rejected.
- E. The rates quoted in Tender should be inclusive of all and every taxes (if applicable), and should be quoted in percentage both in figures as well as in words.
- F. The successful bidder who will be awarded with the Acceptance - cum - Work Order, should complete the supply along with installation of the paraphernalia within 01 (one) week from issue of such Work Order. Failure to abide by the stipulated time period except for unavoidable circumstances, for completion of such work will lead to cancellation of Work Order. In addition, completed supply with compromised quality or lax annual maintenance of the supplied items may lead to black-listing of the supplier for indefinite period by the undersigned.
- G. Earnest Money Deposit (EMD) @ of 2% of estimated work value have be deposited along with sealed tender forms as Bankers Cheque in favour of "Sub-Divisional Officer, Mal" amounting to Rs. 5,700.00 (Rupees Five thousand and seven hundred) only. EMD of successful bidder will be converted and added to Performance Warranty Cost (PWC). Issuance of Acceptance - cum - Work Order in favour of successful bidder is subject to clearance of the cheque containing EMD amount.
- H. The successful bidder will have to enter an agreement with the undersigned on Non-Judicial Stamp Paper of Rs. 10.00 or above within 02 (two) days of such acceptance.
- I. EMD will be converted to Performance Warranty Cost for the entitled work and will be released on due request by the supplier on completion of Warranty Period of such supplied items.
- J. Enhancement of quoted rates under any circumstances will not be entertained.
- K. The authority will not be responsible for loss of tender form or delay in transit or any such exculpation.
- L. The undersigned authority reserves the right to terminate the contract with a week's notice in event of lax maintenance service during the warranty period and such termination of Work Contract will eventually culminate into forfeiture of the Performance Warranty Cost (PWC).
- M. Notwithstanding anything afore-mentioned, the authority of the undersigned has discretionary power which will be treated as final in regard to exclusion or inclusion of any part(s) of any serial(s) of this NIT under unavoidable circumstances.


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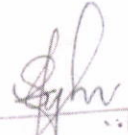
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Copy forwarded for information and necessary action to:-

1. The District Magistrate, Jalpaiguri
2. Addl. District Magistrate (Election), Jalpaiguri
3. Nezarath Deputy Collector, Jalpaiguri
4. Electoral Returning Officer; 20-Mal(ST) & 21-Nagrakata (ST) Assembly Constituencies
5. AERO & BDO, Mal, Matelli, Nagrakata.
6. Election Section, Jalpaiguri
7. Office Copy


03/05/2018
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Mal Sub-Division, Jalpaiguri