



Government of West Bengal
Office of the District Magistrate, Jalpaiguri
(District Social Audit Unit at Room No. 13, 1st Floor) Collectorate Building, Jalpaiguri
(Email: socialauditjalpaiguri@gmail.com)

Memo No. 206 /SAU

Date. 27/12/2018

NOTICE INVITING QUOTATION FOR PRINTING

Sealed quotations are invited from resourceful bonafide agencies having experience of similar types of work and sufficient credentials of any Central / State Govt. or any undertaking by Central or State Government Office /Departments for Supply of Printing documents for Social Audit Section, Jalpaiguri.

Sl. No	Name of the Block	No of Gram Panchayats	Type of Format	Size of Paper	Quality	Quantity
1.	Mal	12	MGNREGA, PMAY-G, NSAP, NFSA, REPORTS	A4	75 GMS	23894
2.	Rajganj	12		A4	75 GMS	21121
3.	Matiali	5		A4	75 GMS	10491
4.	Nagrakat	5		A4	75 GMS	11054
						66560

Eligibility:

1. **Having credentialed of Rs. 50,000/- of similar type of work in Central/State or any undertaking by Central or State Government Office /Departments.**
2. Having Trade License, valid 15-digit Goods and Services Tax Identification Number (GSTN) under GST Act, 2017, P. Tax and PAN Card, Income tax return.

Terms and Conditions:

1. The quotations will have to submit the photo copy of Trade License, Valid 15-digit Goods and Services Tax Identification Number (GSTN) under GST Act, 2017, Income Tax Return and PAN Card along with quotation. The undersigned reserve the right to see the original of above document at the time of issue of work order.
2. All quotations to quote the rate both in figures and in words inclusive of all applicable tax in his/her letter pad. The unit price quoted must be mentioned neatly. Corrections, if any should be properly authenticated.
3. Incomplete quotation will be summarily rejected.
4. Acceptance of the lowest quotation is not obligatory and undersigned reserve the right to accept and reject any or all the quotations without arising any reason.
5. Tax as per provision may be deducted from the bill as per the decision of the Authority.
6. The printing copies have to be arranged /compiled in different formats of 34 Gram Panchayats for 4 Blocks accordingly.
7. No payment will be paid for arrangement of printing or photocopies as Format wise, Gram Panchayat wise and Block wise.
8. For any query regarding above work will provide on any working day in the office of the undersigned during office hours.

Continued.....

