

"ANANDA DHARA"-District Office

DMMU, DRDC, Jalpaiguri Zilla Parishad

Unnayan Bhaban, Shibaji Road, Hakim Para, Jalpaiguri

Phone No-03561-230404

Fax No-03561-226989

Mobile No-7797862200

Email-pddrdc-jlp@nin.in

NIT No- 54 /DMMU

Dated:- 15.06.2018

NOTICE INVITING TENDER

Sealed tender is hereby invited by the undersigned from bonafide Computer Sales & Service trader for supply of Cartage of Computer Printer & Annual maintenance of Computer & Laptop as noted below and annual maintenance of Computer & Laptop

Sl No	Items	Rate per quantity Rs.	Refilling per quantity Rs.
1	Cartage of Printer Model No – HP Laser Jet 1020 Plus		
2	Cartage of Printer Model No – HP Laser Jet P1106		
3	Cartage of Printer Model No – HP Laser Jet 1536 dnf MFP		
4	Cartage of Printer Model No – HP Deskjet Ink Advantage 1515 Print Scan Copy (Both – Color & Black)		
5	Tonner of Photocopy Model No-Eorkcentre-5016		
6	Drum Cartage of Photocopy Model No-Eorkcentre-5016		
7	Annual maintenance of Computer & Laptop	Computer with spears parts	NA
		Computer without spears parts	NA
		Laptop with spears parts	NA
		Laptop without spears parts	NA

The tender rate must reach this Office on or before 02.00P.M. on 27/06/2018 and will opened on the same day at 03.30P.M.

The price offered should be excluding of all Taxes and but including all others incidental charges.

The interested supplier should enclose their Income Tax Return for the assessment year 2016-2017 or 2017-2018 & GST return, Profession Tax clearing certificate, Trade license and Credential certificate.

The DRDC & DMMU authority does not bind itself to accept the lowest rate and reserves the right to accept / reject any rate or the entire rate quoted without assigning any reason what so ever.

Terms & Condition:-

1. The interested agency should deposit Cash for an amount of Rs. 300=00(Rupees Three Hundred)only as tender participating charges & collect prescribe format from the Office of the undersigned on 25/06/2018 & 26/06/2018 at 11.30am to 04.30pm
2. The interested agency should deposit earnest money for an amount of Rs.2,000=00(Rupees Two Thousand)only in the shape of Bank Draft, issuing in favour of ADMD, DMMU, Jalpaiguri along with the tender paper and same was release after finalization of tender.
3. The agency should have credential for supply and installation work in the Government Office within last 03(Three) years.
4. Rate should be quoted both in figure and words and it should be excluding all Taxes.
5. Rate for annual maintenance should be quoted for per Computer & Laptop per year.
6. Rate for Cartage, Tonner & Drum Cartage should be quoted per quantity.
7. No separation charges for transportation would be claimed.
8. The work may be done on emergency basis and service to be completed within the stipulated time.

Additional District Mission Director
&

Project Director, DRDC, Jalpaiguri
"ANANDA DHARA"-District Office

DMMU, DRDC, Jalpaiguri Zilla Parishad

Dated: 15.06.2018

Memo No- 169(8) /DMMU

Copy forwarded for kind information to:-

1. C.A. The District Magistrate, Jalpaiguri
2. The Addl. Executive Officer, Jalpaiguri Zilla Parishad with the request to kindly arrange to upload the Tender notice to the Zilla Parishad website.
3. The Senior Superintend of Post Office, Jalpaiguri Division, Jalpaiguri, with request to arrange to display to the Notice board