

# "ANANDADHARA"-District Office

DMMU & DRDC, Jalpaiguri Zilla Parishad  
Unnayan Bhaban, Shibaji Road, Hakim Para, Jalpaiguri

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NIQ No- 75 /Estt /DMMU

Dated- 17/03/2017

## NOTICE INVITING TENDER

Sealed Quotation is invited by the undersigned from bonafide Computer Sales & Service trader for annual maintenance of Computer , Laptop & supply of the below noted article for the financial year 2017-2018

Sl No	Items	Rate per quantity
1	Cartage of Printer Model No. – HP Laser Jet 1020 plus	
2	Cartage of Printer Model No. – HP Laser Jet P1106	
3	Cartage of Printer Model No. – HP Laser Jet 1536 dnf MFP	
4	Cartage of Printer Model No. – HP Deskjet Ink Advantage 1515 Print Scan Copy (Both colour & Black)	
5	Tonner of Photocopy Model No- Eorkcentre-5016	
6	Annual maintenance of Computer & Laptop	

The quotation paper must reach this Office on or before 02.00 P.M. on 10-04-2017 and will be opened on the same day at 03.00P.M.

The price offered should be inclusive of all Taxes and all others incidental charges.

The interested agency should enclose their Income Tax & VAT return of the last assessment year, Profession Tax clearing certificate, Trade licence and Credential certificate of the similar work.

The accepted rate will remain valid for the financial year 2017-2018. During this time the firm should attend Office as and when call for.

The DRDC & DMMU authority dose not bind itself to accept the lowest rate and reserves the right to accept / reject any rate or the entire rate quoted without assigning any reason what so ever.

### Terms & Condition:-

1. Rate should be quoted for per Computer & Laptop per year.
2. Rate should be quoted per quantity of the articles mentioned in the above table
3. Rate should be quoted both in figure and in words.
4. No separate charge for transportation would be claimed.
5. The work may be done on emergency basis and service to be completed within the stipulated time.

Additional District Mission Director  
&

Project Director, DRDC, Jalpaiguri  
"ANANDADHARA-District Office"

DMMU & DRDC, Jalpaiguri Zilla Parishad

Dated-

Memo No- /DMMU  
Copy forwarded for kind information to

- 1) The District Magistrate, Jalpaiguri
- 2) The Additional Executive Officer, Jalpaiguri Zilla Parishad, with request to arrange to upload this in the Zilla Parishad website.
- 3) The Senior Superintendent of Post Office, Jalpaiguri Division, Jalpaiguri
- 4) The DICO, Jalpaiguri
- 5) The DIO, NIC, with request to arrange to upload this in the District website
- 6) Office file
- 7) Office Notice board

Additional District Mission Director  
&

Project Director, DRDC, Jalpaiguri  
"ANANDADHARA-District Office"

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