

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE DISTRICT MAGISTRATE & OFFICER-IN-CHARGE, HEALTH**  
**SECTION, JALPAIGURI - 735101**

Telephone: 03561-222282

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**NOTICE INVITING QUOTATION**

**N.I.Q. No. 238/Health/DM.Jal.**

**Dated: 06/08/2018**

Sealed Quotation are hereby invited from interested firm/agency for online data entry of details of beneficiaries in Swasthya Sathi portal – <http://swasthyasathin.wbhealth.gov.in>. The details to be entered are enclosed in format B. Rates to be quoted in Annexure-A given below:

**ELIGIBILITY CRITERIA**

- 1). The bidder must be a company/ firm, registered under the Companies Act, 1956/ the Partnership Act, 1932 or a proprietary one; having valid trade license. Attested documentary evidences should be enclosed.
- 2). The intending bidders should submit copies of PAN Card, GST registration & IT return of last financial year and credential of Rs. 50,000/- of same type of work.
- 3). Data entry work shall be done at the own venue of the bidder or as prescribed by the undersigned. Adequate computers with internet facility should be available with the bidders.
- 4). The data entry should be completed in a time bound manner or prescribed by the undersigned.
- 5). The authority reserves the right to straight away reject any quotation which may appear to be absurd in terms of rates and with a mala fide intention.
- 6). Quotations should be dropped in person to the health section of the office of the District magistrate, Jalpaiguri. Last date of submission of quotation is on 10/08/2018 till 3:00pm. Quotation will be opened at 4:00pm on the same day.
- 7). Rates should be quoted as per Annexure 'A'. Data capturing format is enclosed herewith to assess the rates the rates to be quoted.

- 9). Quotation should be quoted as rate for data entry of each beneficiary as per data capturing format. Data capturing format is enclosed herewith to assess the rates to be quoted.

**Annexure- 'A'**

| Name of the work                                     | Rate offered per entry of Format 'B' | Remarks |
|--|--------------------------------------|---------|
| Data entry of beneficiaries in Swasthya Sathi portal |                                      |         |

*SKA*  
For District Magistrate  
Jalpaiguri

Memo No. 238(7)/Health/DM.Jal.

Dated: 06/08/2018

**Copy forwarded to:-**

- i). The Addl. District Magistrate (Health & RSBY), Jalpaiguri.
- ii). The Project Director, DRDC, Jalpaiguri.
- iii). The Sub-Divisional officer, Sadar Jalpaiguri.
- iv). The Officer-in-Charge, Election Section, Jalpaiguri.
- v). The DIO, NIC for uploading in the website.
- vi). The Block Development Officer, Sadar block, Jalpaiguri.
- vii). C.A. to the District Magistrate, Jalpaiguri.

*SKA*  
For District Magistrate  
Jalpaiguri