



GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER
DHUPGURI I.C.D.S. PROJECT, JALPAIGURI
PHONE & FAX: 03561251474 e mail id- cdpodhupguri@gmail.com

Memo No. 340 /ICDS/DPG

Dated: 28/8/17


TENDER NOTICE

Sealed Tenders are invited from the intending and bona fide Tenderers for Carrying of food stuff (Boiled Rice) under Wheat Based Nutrition Programme (WBNP) introduced by the Govt. of India for providing supplementary nutrition under ICDS Scheme from F.C.I. Godown at Coochbehar and N.J.P to Dhupguri ICDS Project Godown under Jalpaiguri District.

The Tender forms along with "Terms & Conditions" will be issued without any cost from 29.08.17 to 19.09.17 from the office of the undersigned on every working day from 12-00 noon to 4-00 p.m. and upto 2.00 pm on 19.09.17.

Intending Tenderers must submit their sealed tenders along with the relevant documents in the sealed drop box kept for receiving tenders at the Office of the C.D.P.O, Dhupguri ICDS Project, Jalpaiguri, from 29.08.17 to 19.09.17. Tenders will be opened at the Office of the S.D.O, Sadar Sub Division, Jalpaiguri, on 19.09.17 at 3.30 p.m.

No Tender will be accepted if received through mail or if received after 2-00 P.M. on 19.09.17.


Child Development Project Officer
Dhupguri ICDS Project
Jalpaiguri


Child Development Project Officer
Dhupguri ICDS Project, Jalpaiguri

Dated: 28/8/17

Memo No. 340 /1/9/ICDS/DPG

Copy forwarded for information and wide circulation to:-

1. The District Magistrate, Jalpaiguri.
2. Addl District Magistrate (G), Jalpaiguri
3. The Sub-Divisional Officer, Sadar, Jalpaiguri.
4. The M.L.A., Dhupguri/ Nagrakata/Madarihat Assembly Constituency.
5. The District Programme Officer (ICDS), Jalpaiguri.
6. The Savapati, Dhupguri Panchayat Samity.
7. The B.D.O. Dhupguri Development Block.
8. The B.L & L.R.O. Dhupguri.
9. The B.M.O.H. Dhupguri B.P.H.C.
10. Office Notice Board copy.


Child Development Project Officer
Dhupguri ICDS Project
Jalpaiguri

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Dhupguri ICDS Project, Jalpaiguri

GENERAL TERMS AND CONDITIONS APPLICABLE TO ALL TENDERERS

The following Terms and Conditions are to be observed by the Tenderers for submission of tenders:-

TERMS & CONDITIONS

(Part A.)

- (i) The appointment likely to be ensured through this tender shall remain valid for a period of next 1 (one) year as per direction of District Level Tender Committee, Jalpaiguri from the date of execution of agreement.
- (ii) The authority shall reserve the right of extending the period of contract up to the next six months from the date of expiry of the agreement, under the same terms and conditions as would be laid down in the concerned agreement, if necessity demands so. The period may vary as per the direction of the concerned authority in future.
- (iii) The authority shall reserve the right to terminate any of the appointments at any time during the contracted period without assigning the reason whatsoever.
- (iv) The authority shall reserve the right to cancel the tender in a whole or a part thereof at any point of time without assigning any reason whatsoever.
- (v) The authority shall reserve the right to appoint more than one contractor and distribute the work among them, as the authority shall deem convenient, and no objection against such agreement shall be entertained.
- (vi) The authority shall be at his liberty to deduct all sorts of taxes at source as per the Govt.s rule.
- (vii) The authority doesn't bind itself to accept the lowest rate, it however, reserves the right to accept any portion/portions/all the portions of a particular tender without assigning the reason whatsoever.
- (viii) The authority shall also have the right to reject all tenders without assigning the reason whatsoever.
- (ix) In the event of claiming any sort of preferential treatment by any particular Tenderer, the onus of establishing such claim shall lie with the Tenderer by furnishing appropriate Govt. orders/circulars.
- (x) Cooperative societies must furnish the following documents issued by an authority not below the rank of ARCS:-
Copy of Registration certificate, Original certificate recommending them to compete in this particular tender, which deals with such trading business. The certificate whether the ascertained area of operation of this Cooperative society covers the geographical area of this particular project. The registered cooperative societies, current audit report must be furnished by the authority along with the documents for exemptions if claimed. A letter from Secretary/Executive Officer undertaking responsibility of carrying the food stuff is to be annexed.
- (xi) Final acceptance of the tender will be subject to the approval of District Level Tender Committee for Jalpaiguri District. The District Level Tender Committee, Jalpaiguri shall have the right to reject any/all the tender/tenders even after obtaining the recommendation of the Project Level Tender Committee in favour of the tender/tenders concerned.
- (xii) The selected contractor shall have no right to sale/assign/sublet any portion of the tender for any reason whatsoever.
- (xiii) All the selected Tenderers should have a local office/address so as to ensure speedy communication.
- (xiv) The successful Tenderer shall have to produce a non-judicial stamp of Rs.10/- and demy papers etc. procured from his end at his own cost to sign the concerned agreement. Cost of DTP of the agreement shall be borne by him/them.
- (xv) The contractor shall have to work at the approved rate throughout the period of contract. No representation as to fluctuation in the market, conveyance charges and handling loss etc. will be entertained.
- (xvi) While considering the bill on carrying, the net weight of the supplies excluding the weight of the containers shall be taken into account. No additional cost for the weight of the containers will be paid from this end.
- (xvii) The selected Tenderer/Tenderers shall have to sign an agreement "Contract Deed" with the S.D.O. Sadar Sub Division, Jalpaiguri on behalf of Govt. within 7(seven) days from the date of acceptance of the tender/tenders and the required security moneys shall also be furnished in the shape of NSC/Postal Order/Bank Draft duly pledged in favour of CDPO, Dhupguri ICDS Project, Jalpaiguri.
- (xviii) In the case of failure on the part of selected Tenderer/Tenderers either to sign the regular contract deed, to deposit the required security money within the stipulated period, the earnest money of the concerned Tenderer shall be forfeited to the govt. without any further reference to him/them.
- (xix) In the event of refusal from the end of the selected Tenderer/Tenderers to comply with any delivery order, for any reason whatsoever, during any time of the period of contract, the security money likely to

be furnished by the Tenderer/Tenderers shall be forfeited to the Govt. without any further reference to him/them. And in such cases, an amount of money equivalent to the security deposit shall directly be realized from the pending bill/bills of the Tenderer/Tenderers concerned who is/are exempted from depositing any security money so as to forfeit the same to Govt. without further references.

- (xx) The expression "refusal" in clause (xix) above shall imply such cases when a selected tenderer signing the contract deed will avoid receiving the delivery order either by hand/through registered post and also such cases when the Tenderer/Tenderers receiving a particular delivery order shall not undertake the processing of accomplishing the delivery within the stipulated period.
- (xxi) To ensure timely supply and mitigation of discrepancies if any, the successful Tenderer/Tenderers shall have to keep regular (weekly) liaison with this office and must have a local office for contact on emergency.
- (xxii) If it is found, even after his/their selection, that the Tenderer/Tenderers has/have suppressed any sort of material fact and has/have furnished false statement, his/their tender/appointment will be liable for cancellation with immediate effect.
- (xxiii) Any other terms and conditions envisaged/to be envisaged is relevant Govt. order/circulars/guidelines etc. shall unquestionably be forceful.
- (xxiv) Any sort of adulteration, if detected during transit shall make the concerned Tenderer/Tenderers subject to penalty measures.
- (xxv) Payment to the contractor will be made subject to the availability to fund and as per the then prevalent norms.
- (xxvi) Payment will be made from the District Programme Officer, ICDS Cell, Jalpaiguri after receiving challan and bill duly certified by CDPO, Dhupguri regarding quantity and quality of the rice.
- (xxvii) The authority reserves the right to incorporate as many terms and conditions as may be required, in the regular contract deed to sign between the Govt. and the selected Tenderer/Tenderers to safeguard the interest of the Govt.
- (xxviii) All the relevant clauses of the preliminary terms and conditions of this tender schedule shall be treated as the inseparable parts of regular contract deed, and shall be binding on the part of the selected Tenderer/Tenderers.
- (xxix) Contractors/Tenderers collecting tender forms will not be entitled to participate in the retender, if any, in the event of their failure to furnish the tenders in response to the tender notice under reference for any reason whatsoever.
- (xxx) Tenderer himself/herself or only one representative of each Tenderer will be allowed to be present at the time of opening of tenders.
- (xxxi) Tenderers must not have been convicted in any criminal offence under Food Laws.
- (xxxii) In case of any dispute arising out of any point, the decision of the Sub Divisional Officer, Sadar Sub Division, Jalpaiguri shall be the final.
- (xxxiii) Date and time for submission of sealed tender: - **FROM 29.08.17 on every working day from 12-00 noon to 4-00 p.m and upto 2.00 pm on 19.09.17** at the Office of the C.D.P.O, Dhupguri ICDS Project, Jalpaiguri.

(Part B.)

1. Tender should be furnished in the prescribed Tender Schedule only.
2. Each Tenderer will be entitled to collect and submit one tender only within the prescribed dates.
3. Rate against each of the items shall be quoted both in figures and words either in English/Bengali and should be inclusive of all taxes, duties, levies, freights, packing and loading unloading charges etc.
4. Each column of Tender schedule should be duly filled in good handwriting/typing. In other words, no column should be unfilled/be filled in illegible and untidy handwriting/typing.
5. Any sort of overwriting or erasing should be avoided so as to make the tender not liable for consideration. In other words, any dispute arising out of any overwriting and erasing will make the tender liable for summary rejection.
6. Each tender must be supported with the under noted items:-
Photocopy of valid Trade License duly attested, photocopy of the valid Professional Tax Certificate duly attested, photocopy of the valid Sales Tax clearance Certificate duly attested, photocopy of the valid GST No./Certificate duly attested, photocopy of PAN, Earnest Money of Rs.50000/- for Carrying Contractor in the shape of NSC/Bank Draft/TR Challan duly pledged to the CDPO, Dhupguri ICDS Project, Jalpaiguri. The earnest money of unsuccessful Tenderers will be returned within one week after obtaining approval from District Level Tender Committee. Copy of this tender schedule should be duly signed by the Tenderer at the end of each page.
Tender along with supportive requirements as have been mentioned in the clause (6) be inserted into a envelope duly sealed and addressed to the undersigned with the superscription at the top "TENDER FOR CARRYING OF FOOD".
7. Duly sealed in tenders is to be submitted on **FROM 29.08.17 to 19.09.17 on every working day from 12-00 noon to 4-00 p.m and upto 2 pm on 19.09.17**, personally at the Office of the C.D.P.O, Dhupguri ICDS

Project, Jalpaiguri. Tenders reaching after 2 pm on 19.09.17 shall, however, not be considered in any way. This office shall not be responsible for any sort of postal delay/disturbances.

8. Tenders to be received will be opened on 19.09.17 at 03-30 p.m. at the office chamber of the SDO, Sadar Sub Division, Jalpaiguri. Intending Tenderers may remain present during opening of the same.
9. Any sort of dispute arising out of these preliminary terms and conditions shall be deemed to be settled by the decision of the SDO, Sadar Sub Division, Jalpaiguri.

**ADDITIONAL TERMS CONDITIONS APPLICABLE TO TENDERER FURNISHING TENDER
AGAINST APPOINTMENT OF CARRYING CONTRACTOR.**

- 1) Foodstuffs are to be delivered to Dhupguri ICDS Project, Jalpaiguri Godown within 03(three) days from the date of receipt of the delivery order and if situation arises the Carrying Contractor shall be bound to deliver the food stuff on any day to Dhupguri ICDS Project Godown as per the direction of the CDPO, Dhupguri ICDS Project, Jalpaiguri within one day notice. Challans duly signed by the recipient will have to be submitted within 7 (seven) days from the date of receipt of carrying order.
- 2) The rates should be quoted per quintal for carrying the food stuff (Boiled Rice), from FCI, Coochbehar to Dhupguri ICDS Project office Godown and FCI, NJP to Dhupguri ICDS Project office Godown. Rate for transportation should include that of handling, loading and unloading. No handling loss of food shall be allowed under any circumstances.
- 3) The Carrying Contractor will be appointed for carrying food stuff from the F.C.I. Godown at Coochbehar/N.J.P to Dhupguri ICDS Project Godown under Jalpaiguri District in such a manner that no feeding days are interrupted for non-delivery of food stuff under any circumstances.
- 4) Prior to taking delivery of food from the FCI godown the carrying contractor shall be sure of the quantity and quality of the food supposed to be delivered to the Dhupguri ICDS Project, Jalpaiguri Godown. In the event of finding any sort of discrepancy he will have immediately inform the same to the office. Carrying Contractor has to keep weighing machine during the receipt of the food stuff for random sample check. Unless followed instruction, the Carrying Contractor shall be responsible for any sort of below standard, as well as underweight supplies, and in such cases he will be bound to compensate for the loss.
- 5) The Carrying Contractor shall undertake such measures that the foodstuff delivered to the Dhupguri ICDS Project, Jalpaiguri Godown on a particular date could be informed in writing to the undersigned by the working hours of the next working day.
- 6) In event of occurring of any sort of shortage/damage of food during transportation or delayed actions, the cost will be recovered from the pending bills of the carrying contractor to realize the same as per current market rate and in such cases the authority reserves the right to cancel the agreement and the security money will be forfeited. Repeat, any sort of shortage/damage of food for willful negligence from his part, and in such cases he will be bound to compensate for the loss as per the current market rate and incidentals. In the event of occurring of such shortage/damage during transportation, the total responsibility of the same shall lie with the Carrying Contractor. In such cases, such an act will be treated as negligence and the Carrying Contractor shall summarily be responsible to compensate for the loss.
- 7) The Carrying Contractor will be bound to hand over the foodstuff to the Storing Agent of the Dhupguri ICDS Project, Jalpaiguri Godown with their entire satisfaction in respect of the quality and the quantity of the food. No extra charge will be paid for the purpose.
- 8) The Carrying Contractor shall be bound to carry any quantity of foodstuff (even if it may be a small quantity) to the Dhupguri ICDS Project, Jalpaiguri Godown as would be ordered from time to time keeping in to account prior to undertaking the supply/delivery.
- 9) The carrying contractor/contractors will require transporting foodstuff only by means of approved transport (trucks), the number of which should duly be informed to this office prior to undertaking the supply/delivery.
- 10) After acceptance of the tender by the District Level Tender Committee, the successful Tenderer will have to sign a 'Contract Deed' with the S.D.O. Sadar Sub Division, Jalpaiguri or the C.D.P.O, Dhupguri, ICDS Project, Jalpaiguri on Non Judicial Stamp paper of Rs.10/-(Ten) only and the cost of the stamp paper will have to be borne by the Tenderers themselves. **The selected Tenderer will require to furnish a security money of Rs.1,50,000/-(Rupees One lakh fifty thousand) only in shape of NSC/PO/Bank Draft duly pledged in favour of CDPO, Dhupguri ICDS Project, Jalpaiguri during signing of the contract deed.** Any violation of Govt. rules and regulations will be treated as breach of contract and in such cases the authority deserves the right to forfeit the security money and to terminate the contract at any point of time in 10 (ten) days notice. The security deposit will be released within 1 (one) month from the expiry of the period of contract subject to the fact that the concerned authority is satisfied in all respect.

Child Development Project Officer
Dhupguri ICDS Project
Jalpaiguri

Child Development Project Officer
Dhupguri ICDS Project, Jalpaiguri

DECLARATIONS

I/We hereby solemnly declare that I/We have read all the terms and conditions along with the additional ones laid down in this tender notice bearing no. Memo No. 340/ICDS/DPG, dated 28/8/17, carefully and agree to abide by all terms and conditions before submitting the tender.

Date:

Seal of the Tenderer

Signature of the Tenderer

N.B.: Last date of dropping tender in the sealed tender box kept in the Office of the C.D.P.O, **Dhupguri** ICDS Project, Jalpaiguri is 19.09.17 up to 2-00 PM. and tenders will be opened on 19.09.17 at 03-30 PM at the Office of the Sub Divisional Officer, Sadar Sub Division, Jalpaiguri.

SCHEDULE FOR SUBMISSION OF TENDERS FOR CARRYING OF FOOD STUFF (BOILED RICE) FROM FCI, COOCHBEHAR TO DHUPGURI ICDS PROJECT OFFICE GODOWN AND FCI, NJP TO DHUPGURI ICDS PROJECT OFFICE GODOWN:

1. Name of Tenderer :
2. Address :
- a. Permanent :
- b. For Communication :
- c. Telephone No. :
- d. Mobile No. & Emil id :
3. a. Whether furnished copy of Sales Tax clearance Certificate :
- b. Whether furnished copy of P. Tax clearance Certificate :
- c. Whether furnished copy of Income Tax clearance Certificate :
- d. Whether furnished copy of GST No./certificate, if yes
Mention GST No. :
- e. Amount of Earnest Money :
4. Whether experienced in Similar nature of job :
- If "Yes" name of project :
5. Uniform Rate Quoted for Carrying of Food Stuff

UNIT	RATE
PER QUINTAL from F.C.I. GODOWN AT COOCHBEHAR TO DHUPGURI ICDS PROJECT GODOWN	In Figures.....
	In Words.....
UNIT	RATE
PER QUINTAL from F.C.I. GODOWN AT N.J.P. TO DHUPGURI ICDS PROJECT GODOWN	In Figures.....
	In Words.....

I do hereby solemnly declare that the particulars furnished by me are true to the best of knowledge and belief. In the event of getting any statement revealed false, my tender will be cancelled summarily.

.....
Seal of Tenderer

.....
Signature of the Tenderer

Date :

* Strike out which one is not applicable.