



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
SADAR, JALPAIGURI - 735101

Memo No. : 10/Elec(S)

Date: 11/07/2017

NOTICE INVITING TENDER

Sealed tenders are hereby invited from the intending agencies/ press for printing of various forms, in connection with Dhupguri Municipal Election 2017 [sample of the forms and other details will be available from the Office of the Sub-Divisional Officer, Sadar, Jalpaiguri during office hour].

Intending printing press may submit tenders along with all requisite documents like ST/IT, trade licence, credential certificate of similar nature of work, etc. along with earnest money amounting to Rs.3000/- (Rupees Three Thousand) only in the form of Bank Draft in favour of Sub-Divisional Officer, Sadar, Jalpaiguri on 13/07/2017(Thursday) from 11:30 a.m. to 2:30 p.m. in the Chamber of the Sub-Divisional Officer, Sadar, Jalpaiguri and the same will be opened at 3:30 p.m. on the same day in the chamber of the undersigned.

The undersigned reserves the right to accept or reject any of the tender or all the tenders without assigning any reason whatsoever.

Terms & conditions:-

1. The quality of paper should be Orient / Century make, Size : 43x69cm, 58 GSM and 8.6 kg/ream.
2. Paper quality and quality of printing of the forms should be strictly maintained.
3. Rate should be quoted
 - a. ½ DFC Both Side for Forms
 - b. ¼ DFC Single side for Forms
4. Rate should be quoted for 1000 forms.
5. Rate should be quoted both in words and figures.
6. No separate charges for transportation should be claimed.
7. The work is done on an emergency basis and printing of forms is to be completed within the stipulated time to be mentioned in the work order.
8. Bill will be deducted up to 20% in case of deviation from paper quality or late supply.

11/07/17
Sub-Divisional Officer
Sadar, Jalpaiguri

Memo No. : 10/1(6 / Elec(S)

Date: 11 /07/2017

Copy forwarded for information with a request for wide publicity by their notice board to:-

1. The Sub-Divisional- Officer, Mal, Jalpaiguri.
2. The District Panchayet & Rural Development Officer, Jalpaiguri.
3. The Nezarath Deputy Collector, Jalpaiguri.
4. The DIO, NIC with a request for wide publicity through website.
5. The DICO, Jalpaiguri with a request for making necessary arrangement for wide circulation.
6. The Notice Board of Election Section, Jalpaiguri.

11/07/17
Sub-Divisional Officer
Sadar, Jalpaiguri

